



**CSI INDIANAPOLIS CHAPTER,
EDUCATION FOUNDATION, INC.,
2017 MEMORIAL TRUST SCHOLARSHIP**

ABOUT CSI:

The Construction Specifications Institute (CSI) is a national individual-membership technical society founded in 1948. CSI seeks to enhance communication within the non-residential building design and construction industry. CSI members include architects, engineers, specifiers, interior designers, contractors, building owners, facility managers, and product manufacturers and representatives.

ABOUT THE INDIANAPOLIS CHAPTER:

Chartered in 1961, the Indianapolis Chapter CSI is the one of the largest and most successful chapters of the Institute. The Indianapolis Chapter has granted academic scholarships since 1991, with annual awards ranging from \$500 to \$4,000.

ABOUT THE FOUNDATION:

The CSI Indianapolis Chapter, Education Foundation, Inc., is a tax-exempt 501(C)3 charitable organization chartered in 2010 to further the educational goals of the Chapter.

ABOUT THE SCHOLARSHIP:

The Foundation is now accepting applications for our 2017 Memorial Trust Scholarship. Scholarship award(s) will be determined in April 2017.

Applications may be found online at www.csieducationfoundation.org.

Recipient(s) will be invited to attend our June 2017 Awards Dinner to be recognized. Attendance is encouraged but is not required.

Awards are not renewable, but an applicant or recipient may re-apply in subsequent years.

APPLICATION DEADLINE:

Completed applications must be received on or before **Friday, March 17, 2017**.

INFORMATION AND INSTRUCTIONS

ELIGIBILITY REQUIREMENTS:

1. Applicants must meet all eligibility requirements at the time of application.
2. Applicant must be currently enrolled at a college within the State of Indiana; or, be an Indiana resident currently enrolled in college elsewhere, pursuing an design or construction related degree, e.g., architecture, engineering, interior design, construction administration, etc.
 - a. Determination of degree eligibility is at the sole discretion of the Foundation.
3. Have completed a minimum of 30 credit hours.
4. Have a minimum cumulative GPA of 2.5 on scale of 4.0.

GENERAL INFORMATION :

1. Determination of scholarship award(s) and notification of successful applicant(s) will be made no later than April 30, 2017. Notification will be via telephone or email.
2. Applicants will not be interviewed.
3. Applications are to be received at scholarships@csieducationfoundation.org on or before 12:00 Midnight, **Friday, March 17, 2017**. Include "CSI Scholarship Application for <applicant's name>" in the subject line.

A COMPLETE APPLICATION MUST INCLUDE:

1. **ESSAY:** an essay, of no more than 200 words, about your life goals, career expectations and the reasons you would benefit from this scholarship.
2. **TRANSCRIPT:** an overall transcript of college coursework and grades (may be an unofficial copy).
3. **RESUME:** indicating honors and awards, dollar amount and year of award of all prior scholarships received, extracurricular activities or achievements, work experience, community service, etc..
4. **RECOMMENDATION LETTERS:** Two letters of recommendation, each written by a professor, instructor or employer familiar with you and your qualifications.
 - a. Letters must be **submitted directly by the writer** to scholarships@csieducationfoundation.org.
 - b. "Recommendation Letter for <applicant's name>" must be included in the subject line.
5. **IMPORTANT:** Late or incomplete applications will not be considered for review.

CRITERIA FOR AWARDING THE SCHOLARSHIP:

A. Complete Application and Goals and Expectations Essay	25%
B. Grades, GPA and Academic Record	25%
C. Honors and Extracurricular Activities	25%
D. Letters of Recommendation	25%

APPLICATION FOR CSI INDIANAPOLIS CHAPTER, EDUCATION FOUNDATION, INC. SCHOLARSHIP

Application Deadline: 12:00 Midnight, March 17, 2017

1. GENERAL INFORMATION

Applicant _____

Last First MI Date of Birth

Campus Address: _____

Street City, State, Zip

Home Address: _____

(if different) Street City, State, Zip

Phone: _____ Email: _____

How did you learn of our Scholarship? _____

2. EDUCATIONAL INFORMATION

Graduate of _____

High School City, State

Year Graduated: _____ or GED Completed: Year _____

College currently attending: _____

Major Course of Study: _____ Minor: _____

Credits Hours Completed: _____ GPA: _____ Expected Date of Graduation: _____

(Applicant Signature) (Date)

(Print or Type Name)

3. SUBMISSION CHECKLIST (must be completed)

Completed Application 200 Word Essay Transcript Resume

Submit Application, Essay, Transcript & Resume to: scholarships@csieducationfoundation.org

Recommendation Letter #1 to be submitted by: _____

Recommendation Letter #2 to be submitted by: _____

Letters to be submitted directly by the writer to: scholarships@csieducationfoundation.org

Late or incomplete applications will not be considered for review.
