



**CSI INDIANAPOLIS CHAPTER,
EDUCATION FOUNDATION, INC.,
2018 MEMORIAL TRUST SCHOLARSHIP
in Memory of Phillip C. McMullan, CSI**

ABOUT CSI:

The Construction Specifications Institute (CSI) is a national individual-membership technical society founded in 1948. CSI seeks to enhance communication within the non-residential building design and construction industry. CSI members include architects, engineers, specifiers, interior designers, contractors, building owners, facility managers, and product manufacturers and representatives.

ABOUT THE INDIANAPOLIS CHAPTER:

Chartered in 1961, the Indianapolis Chapter CSI is the one of the largest and most successful chapters of the Institute. The Indianapolis Chapter has granted academic scholarships since 1991, with annual awards of up to \$4,000.

ABOUT THE FOUNDATION:

The CSI Indianapolis Chapter, Education Foundation, Inc., is a tax-exempt 501(C)3 charitable organization chartered in 2010 to further the educational goals of the Chapter.

ABOUT PHIL MCMULLAN (1953-2012):

In 1980 Phil and 3 others founded Thermo-Scan Inspections, now TSI Energy Solutions, performing building energy inspections. Phil served as Indianapolis Chapter President 2009-10 and in 2011 he joined the Board of the Education Foundation.

ABOUT THE SCHOLARSHIP:

The Foundation is now accepting applications for our 2018 Memorial Trust Scholarship. Scholarship award(s) will be determined in April 2018.

Applications may be found online at www.csieducationfoundation.org.

Recipient(s) will be invited to attend our June 2018 Awards Dinner to be recognized. Attendance is encouraged but is not required.

Awards are not renewable, but an applicant or recipient may re-apply in subsequent years.

APPLICATION DEADLINE:

Completed applications must be received on or before **Friday, March 16, 2018**.

INFORMATION AND INSTRUCTIONS

ELIGIBILITY REQUIREMENTS:

1. Applicants must meet all eligibility requirements at the time of application.
2. Applicant must be currently enrolled at a college within the State of Indiana; or, be an Indiana resident currently enrolled in college elsewhere, pursuing an design or construction related degree, e.g., architecture, engineering, interior design, construction administration, etc.
 - a. Determination of degree eligibility is at the sole discretion of the Foundation.
3. Have completed a minimum of 30 credit hours.
4. Have a minimum cumulative GPA of 2.5 on scale of 4.0.

GENERAL INFORMATION :

1. Determination of scholarship award(s) and notification of successful applicant(s) will be made no later than April 30, 2018. Notification will be via telephone or email.
2. Applicants will not be interviewed.
3. Applications are to be received at scholarships@csieducationfoundation.org on or before 12:00 Midnight, **Friday, March 16, 2018**. Include "CSI Scholarship Application for <applicant's name>" in the subject line.

A COMPLETE APPLICATION MUST INCLUDE:

1. **ESSAY:** an essay, of no more than 200 words, about your life goals, career expectations and the reasons you would benefit from this scholarship.
2. **TRANSCRIPT:** an overall transcript of college coursework and grades (may be an unofficial copy).
3. **RESUME:** indicating honors and awards, dollar amount and year of award of all prior scholarships received, extracurricular activities or achievements, work experience, community service, etc..
4. **RECOMMENDATION LETTERS:** Two letters of recommendation, each written by a professor, instructor or employer familiar with you and your qualifications.
 - a. Letters must be **submitted directly by the writer** to scholarships@csieducationfoundation.org.
 - b. "Recommendation Letter for <applicant's name>" must be included in the subject line.
5. **IMPORTANT:** Late or incomplete applications will not be considered for review.

CRITERIA FOR AWARDING THE SCHOLARSHIP:

A. Complete Application and Goals and Expectations Essay	25%
B. Grades, GPA and Academic Record	25%
C. Honors and Extracurricular Activities	25%
D. Letters of Recommendation	25%
