CSI INDIANAPOLIS CHAPTER, EDUCATION FOUNDATION, INC., 2020 MEMORIAL TRUST SCHOLARSHIP

ABOUT CSI:
The Construction Specifications Institute (CSI) is a national individual-membership technical society founded in 1948. CSI seeks to enhance communication within the non-residential building design and construction industry. CSI members include architects, engineers, specifiers, interior designers, contractors, building owners, facility managers, and product manufacturers and representatives.

ABOUT THE INDIANAPOLIS CHAPTER:
Chartered in 1961, the Indianapolis Chapter CSI is the one of the largest and most successful chapters of the Institute. The Indianapolis Chapter has granted academic scholarships since 1991, with annual awards of up to $4,000.

ABOUT THE FOUNDATION:
The CSI Indianapolis Chapter, Education Foundation, Inc., is a tax-exempt 501(C)3 charitable organization chartered in 2010 to further the educational goals of the Chapter.

ABOUT THE SCHOLARSHIP:
The Foundation is now accepting applications for our 2020 Memorial Trust Scholarship. Scholarship award(s) will be determined in April 2020.

Applications may be found online at www.csieducationfoundation.org.
Recipient(s) will be invited to attend our June 2020 Awards Dinner to be recognized. Attendance is encouraged but is not required.
Awards are not renewable, but an applicant or recipient may re-apply in subsequent years.

APPLICATION DEADLINE:
Completed applications must be received on or before Friday, March 13, 2020.

ELIGIBILITY REQUIREMENTS:
1. Applicants must meet all eligibility requirements at the time of application.
2. Applicant must be currently enrolled at a college within the State of Indiana; or, be an Indiana resident currently enrolled in college elsewhere, pursuing an design or construction related degree, e.g., architecture, engineering, interior design, construction administration, etc.
   a. Determination of degree eligibility is at the sole discretion of the Foundation.
3. Applicant must have completed a minimum of 30 credit hours.
4. Applicant must have a minimum cumulative GPA of 2.5 on scale of 4.0.
INFORMATION AND INSTRUCTIONS

GENERAL INFORMATION:
1. Determination of scholarship award(s) and notification of successful applicant(s) will be made no later than April 30, 2020. Notification will be via telephone or email.

2. Applicants will not be interviewed.

3. Applications are to be received at scholarships@csieducationfoundation.org on or before 12:00 Midnight, Friday, March 13, 2020.

COMPLETE APPLICATION MUST INCLUDE:
1. Essay: an essay of no more than 200 words about your life goals, career expectations and the reasons you would benefit from this scholarship.

2. Transcript: an overall transcript of college coursework and grades (may be an unofficial copy).

3. Resume: include work experience, community service, honors and awards, amount and year of award of all prior scholarships received, extracurricular activities or achievements, etc.

4. Recommendation Letters: Two letters of recommendation, by professors, instructors or employers familiar with you and your qualifications, as follows:
   a. Letters must be emailed by the author directly to the Foundation.
   b. Email address: scholarships@csieducationfoundation.org.
   c. "Recommendation Letter for <Applicant Name>" must be included in the subject line.
   d. It is the applicant's obligation to ensure their letters are properly emailed by their respective authors.
   e. The Foundation cannot be responsible for unsent or misdirected letters.

5. Late or incomplete applications will not be considered for review.

CRITERIA FOR AWARDING THE SCHOLARSHIP:
1. Complete Application and Essay 25%
2. Grades, GPA and Academic Record 25%
3. Honors and Extracurricular Activities 25%
4. Recommendation Letters 25%
APPLICATION FOR CSI INDIANAPOLIS CHAPTER, EDUCATION FOUNDATION, INC. SCHOLARSHIP

Application Deadline: 12:00 Midnight, March 13, 2020

1. GENERAL INFORMATION

Applicant

Last  First  MI  Date of Birth

Campus Address:
Street  City, State, Zip

Home Address:  (if different)
Street  City, State, Zip

Phone:  Email:

How did you learn of our Scholarship?

2. EDUCATIONAL INFORMATION

Graduate of
High School  City, State
Year Graduated:  or GED Completed: Year

College currently attending:

Major Course of Study:  Minor:

Credits Hours Completed:  GPA:  Expected Date of Graduation:

(Applicant Signature)  (Date)

(Print or Type Name)

3. SUBMISSION CHECKLIST (must be completed)

☐ Completed Application  ☐ 200 Word Essay  ☐ Transcript  ☐ Resume

Submit Application, Essay, Transcript & Resume to: scholarships@csieducationfoundation.org

☐ Recommendation Letter #1 to be submitted by:

☐ Recommendation Letter #2 to be submitted by:

Letters to be submitted directly by the author to: scholarships@csieducationfoundation.org

LATE OR INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR REVIEW